

Updating/Syncing DocuNet Mobile Viewer

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The DocuNet Mobile Viewer app on the FlyTab must be updated/synced prior to reporting for duty. The Mobile Viewer is considered 'offline' which means that you must download new and updated documents onto it for viewing.

1. Connect the FlyTab to Wi-Fi.
 2. Open DocuNet app.
 3. From the left-hand panel top tool bar, click on the **Update/Sync** icon. ▫
 4. The **Library Updates** screen will display with three main categories:
 - **Mandatory Documents** - All available mandatory document updates. These are considered the most critical to action.
 - **Optional Documents to Update** - All available updates to optional documents you have installed.
 - **Optional Documents to Install** - All available optional documents that you have not yet installed.
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 2. These categories may be expanded by clicking on the + icon by the titles to view all the individual items to be updated.
 3. Select **Check for Updates**.
 3. **Install/Install All** and **Update/Update All** on each category to ensure **all optional and mandatory** documents are loaded on to the Mobile Viewer. If no updates are available for a category, it will state **No Updates**.
 - **IMPORTANT:** If the **Update All Mandatory** option on the bottom of the screen is selected, only required read and sign documents (must-reads) will be updated. This option will not update memo or forms.
 4. Once all groups are installed and updated, you should see four (4) main groups in your document library: Frontier Controlled Manuals, CorpComm, Inflight, and Safety. ▫
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