Final Flight Information List (FFIL)

The Final Flight Information List (passenger manifest) may be retrieved electronically on the FlyTab. The Final Flight Information List displays all passengers confirmed on the flight, any Special Service Requests (SSRs), seat assignment, identifies if seat was paid by displaying a green check mark, and priority codes of positive space and non-revenue passengers.

Retrieving the Final Flight Information List on the FlyTab is optional and waiting on the list to load will not delay a flight.

The Final Flight Information List may be generated once the Customer Service Agent has put the flight in Closed status which is done once all passengers have been reconciled.

To retrieve the Final Flight Passenger List on the FlyTab:

1. Connect the FlyTab to WIFI. FlyTabs have limited data available.
2. Open the **Browser** icon and click on the **MyFrontier** icon.
3. Enter your Frontier Active Directory (windows) username and password.
4. On the myfrontier.org home screen, select **My Department** and **Airport/Customer Service.**
5. From the menu on the left, select **Flight Reports**.
6. On the Flight Reports page, select **Final Flight Information List All Passengers- Seats Paid.**
7. Enter the **Flight Number**, **Origin** and if not populated, the **Departure Date.** This list may take a few minutes to load.
8. Once the Final Flight Information List displays, keep the tab open to be able to view the list during flight.

To view these procedures with screen shots, click on the link: Electronic Final Flight Information List.pdf 🔗