

Accessing UltiPro

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UltiPro

UltiPro is the Human Resources tool where employees may updated primary contact information, view company job openings, access payroll statements, view current benefits and much more.

Accessing UltiPro

1. Access UltiPro from the www.myfrontier.org home page or on the Inflight page.

The screenshot shows the MyFrontier website interface. At the top, there is a navigation bar with links for 'My airline', 'My travel', 'My discounts', 'My career (HR)', 'My departments', 'My links', 'My email', and 'UltiPro'. A red arrow points to the 'UltiPro' link. Below the navigation bar, there is a search bar and a main content area. The main content area features a large image of a Frontier airplane on the tarmac, with the word 'Inflight' overlaid. To the right of the image, there is a sidebar with various links and information, including 'Comply365', 'Provision Code: D4FACS', 'FAM: #64', 'Temp: n/a', 'Bulletin: #n/a', 'ISSG: #19', 'ASPEXGO: #2019.7', 'Current Revisions', 'Schoox', and 'Comply365'. A red arrow points to the 'ULTIPRO' link in the sidebar.

2. On the Log In screen, enter your employee number as the username and password.

- **Username:** Your 6 digit Employee number.
- **Password:** Current password used or default if you have never logged in. Default password is your birthday plus the last 4 digits of your SSN - in the format of MMDDYYxxxx.

The screenshot shows the UltiPro login screen. At the top, there is the UltiPro logo with the tagline 'by ULTIMATE SOFTWARE'. Below the logo, there is a 'Log In' section with two input fields: 'User Name' and 'Password'. There is a link for 'Forgot your password?' and a 'Log In' button.