

# Accessing UltiPro

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## UltiPro

UltiPro is the Human Resources tool where employees may updated primary contact information, view company job openings, access payroll statements, view current benefits and much more.

## Accessing UltiPro

1. Access UltiPro from the [www.myfrontier.org](http://www.myfrontier.org) home page or on the Inflight page.



The screenshot shows the MyFrontier website interface. At the top, there is a navigation bar with links for 'My airline', 'My travel', 'My discounts', 'My career (HR)', 'My departments', 'My links', 'My email', and 'UltiPro'. A red arrow points to the 'UltiPro' link. Below the navigation bar, there is a search bar labeled 'Search Inflight' with a 'search' button. The main content area is titled 'Inflight' and features a large image of a Frontier airplane. To the right of the image, there is a sidebar with various links and information, including 'Comply365', 'Provision Code: D4FACS', 'FAM: #64', 'Temp: n/a', 'Bulletin: #n/a', 'ISSG: #19', 'ASPEXGO: #2019.7', 'Current Revisions', 'Schoox', and 'Comply365'. A red arrow points to the 'ULTIPRO' link in the sidebar.

2. On the Log In screen, enter your employee number as the username and password.

NOTE: If this is your first time signing on to UltiPro, your username and password are your employee number.



The screenshot shows the UltiPro login screen. At the top, there is the UltiPro logo and the text 'by ULTIMATE SOFTWARE'. Below the logo, there is a 'Log In' section with a 'User Name' input field, a 'Password' input field, and a 'Forgot your password?' link. A 'Log In' button is located at the bottom right of the login section.